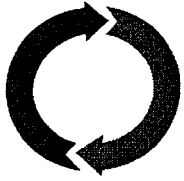


CRRA
SPECIAL BOARD MEETING
July 18, 2013



**CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY**

**100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700
Fax (860)757-7745**

MEMORANDUM

TO: CRRA Board of Directors
FROM: Moira Kenney, HR Specialist/Board Administrator
DATE: July 15, 2013
RE: Notice of Special Board Meeting

There will be a Special Board Meeting of the Connecticut Resources Recovery Authority Board of Directors on Thursday July 18, 2013, at 9:30 a.m. The meeting will be held in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.

Connecticut Resources Recovery Authority
Regular Board of Directors Meeting

Agenda
July 18, 2013
9:30 AM

I. Pledge of Allegiance

II. Public Portion

A ½ hour public portion will be held and the Board will accept written testimony and allow individuals to speak for a limit of three minutes. The regular meeting will commence if there is no public input.

III. FOIA Presentation

V. Minutes

1. Board Action will be sought for Approval of the Amended Special April 8, 2013, Board Meeting Minutes (Attachment 1).
2. Board Action will be sought for Approval of the Regular June 27, 2013, Board Meeting Minutes (Attachment 2).

VI. Board Committee Reports

A. Policies & Procurement Committee Reports

1. Board Action will be sought for the Resolution Regarding a Request for Services for QA/QC Engineering Support Associated with the Hartford Landfill Closure Construction Project (Attachment 3).
2. Board Action will be sought for the Resolution Regarding Landscaping, Mowing, and Snowplowing Services for the Shelton Landfill (Attachment 4).

VII. Other Reports

A. Public Act 13-285 Review

1. Board Action will be sought for the Resolution Regarding Revisions to Resolution Regarding the Approval of the FY'14 Operating Budgets and Reserves (Attachment IV., D. of Public Act 13-285 Review Package).
2. Board Action will be sought for the Resolution Regarding the Payment of up to \$500,000 to the Connecticut Department of Energy and Environmental Protection to Conduct and Audit(s) of CRRA (Attachment IV., E. of Public Act 13-285 Review Package).
3. Board Action will be sought for the Resolution Regarding Revisions to Resolution Regarding the Approval of the FY'14 Property Division Operating Budget (Attachment IV., F. of Public Act 13-285 Review Package).

B. Other

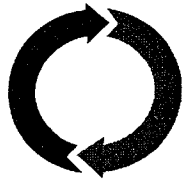
1. Board Action will be sought for the Resolution Regarding Employment Agreement for Chief Financial Officer/Strategic Financial Advisor Services (Attachment 5).
2. Board Action will be sought for the Resolution Regarding Appointment of a New Chief Financial Officer (Attachment 6).

VIII. Chairman and President's Reports

IX. Executive Session

An Executive Session will be held to discuss personnel matters.

TAB 1



**CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY**

**100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700
Fax (860)757-7745**

MEMORANDUM

TO: CRRA Board of Directors

FROM: Moira Kenney
HR Specialist/Board Administrator

DATE: July 15, 2013

RE: Attendance for Special Apr. 8, 2013 Meeting

Please find attached the original and corrected version of the attendance for the Special April 8, 2013, Board Meeting Minutes. Peter Boucher Esq. was inadvertently left off of the original. There are no other changes.

CONNECTICUT RESOURCES RECOVERY AUTHORITY

FOUR HUNDRED AND FORTY -THIRD

APRIL 8, 2013

A special meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Mon. April 8, 2013, in the Board Room at 211 Murphy Rd. Hartford, CT 06103. Those present were:

Directors: Chairman Don Stein
Vice-Chairman Barlow
John Adams
Joel Freedman
Timothy Griswold
Andy Nunn (present until 10:50 a.m.)
Scott Shanley
Bob Painter, CSWS Project Ad Hoc
Steve Edwards, Southwest Project Ad-Hoc (present by telephone)
Mark Tillinger, Southwest Project Ad-Hoc

Present from CRRA in Hartford:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Peter Egan, Director of Environmental Affairs and Operations
Laurie Hunt, Director of Legal Service
Moira Benacquista, HR Specialist/Board Administrator

Others present: John Pizzimenti, USA Hauling, Jim Sandler, Esq. Sandler & Mara.

Chairman Stein called the meeting to order at 9:35 a.m. and said a quorum was present.

PUBLIC PORTION

Chairman Stein said the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

As there were no members of the public present wishing to speak, Chairman Stein proceeded with the meeting agenda.

DISCUSSION CONCERNING POSSIBLE SOUTH MEADOWS POWER PURCHASE

Chairman Stein said the intent of this meeting is to get a sense or consensus from the Board on whether to return to State to offer support for this legislation. He said any agreements for a specific dollar amount or specific review terms require a formal resolution. Chairman Stein said he feels the State would object to shipping waste out and it is CRRA's responsibility to work to keep a model which

CONNECTICUT RESOURCES RECOVERY AUTHORITY

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Bob Painter, CSWS Project Ad Hoc
Steve Edwards, Southwest Project Ad-Hoc (present by telephone)
Mark Tillinger, Southwest Project Ad-Hoc

Present from CRRA in Hartford:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer (present by telephone)
Peter Egan, Director of Environmental Affairs and Operations
Laurie Hunt, Director of Legal Service
Moira Benacquista, HR Specialist/Board Administrator

Others present: Peter Boucher, Esq., Halloran & Sage, John Pizzimenti, USA Hauling, Jim Sandler, Esq. Sandler & Mara.

Chairman Stein called the meeting to order at 9:35 a.m. and said a quorum was present.

PUBLIC PORTION

Chairman Stein said the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

As there were no members of the public present wishing to speak, Chairman Stein proceeded with the meeting agenda.

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TAB 2

CONNECTICUT RESOURCES RECOVERY AUTHORITY

FOUR HUNDRED AND FORTY-FIFTH

JUNE 27, 2013

A regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thurs. June 27, 2013, in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

Directors: Chairman Don Stein
Vice-Chairman Barlow
John Adams
Joel Freedman
James Hayden
Joe MacDougald
Andrew Nunn (present by telephone)
Scott Shanley
Bob Painter, CSWS Project Ad-Hoc
Steve Edwards, Southwest Project (present by telephone)

Present from CRRA in Hartford:

Tom Kirk, President
Jim Bolduc, Chief Financial Officer
Jeffery Duvall, Director of Budgets and Forecasting
Peter Egan, Director of Environmental Affairs and Operations
Thomas Gaffey, Director of Enforcement and Recycling
Roger Guzowski, Contracts and Procurement Manager
Laurie Hunt, Director of Legal Services
Paul Nonnenmacher, Director of Public Affairs
Moira Kenney, HR Specialist/Board Administrator

Others present: Abraham Scarr, Conn. PIRG; Ed Spinella, Esq.; Jim Sandler, Esq., Sandler & Mara.

Chairman Stein called the meeting to order at 9:30 a.m. and said a quorum was present.

PUBLIC PORTION

Chairman Stein said the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

As there were no members of the public present wishing to speak, Chairman Stein proceeded with the meeting agenda.

APPROVAL OF THE MINUTES OF THE SPECIAL APRIL 8, 2013 BOARD MEETING MINUTES

Chairman Stein requested a motion to approve the minutes of the special April 8, 2013, Board Meeting. Director Adams made the motion which was seconded by Vice-Chairman Barlow.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Edwards, Director Freedman, Director Painter, Director Nunn, and Director Shanley voted yes. Director MacDougald abstained.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
Joe MacDougald			X
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest	X		

APPROVAL OF THE MINUTES OF THE SPECIAL MAY 9, 2013 BOARD MEETING MINUTES

Chairman Stein requested a motion to approve the minutes of the special May 9, 2013, Board Meeting. Director Adams made the motion which was seconded by Vice-Chairman Barlow.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Painter, Director Nunn, and Director Shanley voted yes. Director Edwards and Director MacDougald abstained.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
Joe MacDougald			X
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest			X

APPROVAL OF THE MINUTES OF THE REGULAR MAY 30, 2013 BOARD MEETING MINUTES

Chairman Stein requested a motion to approve the minutes of the regular May 30, 2013, Board Meeting. Director Adams made the motion which was seconded by Vice-Chairman Barlow.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Edwards, Director Freedman, Director MacDougald, Director Nunn, Director Painter, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
Joe MacDougald	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest	X		

RESOLUTION REGARDING LANDFILL DIVISIONS BUDGETS

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director Freedman and seconded by Director Adams.

RESOLVED: That the fiscal year 2014 Landfill Division Operating budget totaling \$2,617,000 be adopted as presented at this meeting.

FURTHER RESOLVED: That the President is hereby authorized to approve the use of funds from the following Landfill Division Reserves, as appropriate, to pay for costs and fees incurred during fiscal year 2014 in accordance with the operating budget adopted pursuant hereto, as presented and discussed at this meeting, provided that all purchases of goods and services shall comply with the requirements of the Authority’s Procurement Policy:

- Shelton Landfill Post Closure Reserve
- Waterbury Landfill Post Closure Reserve
- Wallingford Landfill Post Closure Reserve
- Hartford Landfill Post Closure Reserve
- Ellington Landfill Post Closure Reserve

Mr. Kirk said the landfill budget is the last of the budgets necessary to complete the budget picture for FY’14. He said the landfill budget is for the management, operations, engineering, and administration of the five landfills which CRRA is responsible for, including Shelton, Waterbury, Wallingford, Hartford and Ellington. Mr. Kirk said the budget was reviewed and approved at the

Finance Committee meeting. He said management prepared the budget with consideration of the anticipated event of the responsibility and liabilities for the landfills being transferred to the State of Connecticut, as described in the State Budget.

Mr. Kirk said this budget will perform and manage CRRA’s operations until the day those liabilities are transferred. He said this will not impede or restrict CRRA from complying with the State’s budget.

Chairman Stein said the transfer is for up to \$35 million. He said in the discussions he had with legislators during this period he was informed that there would be a financial evaluation of the obligation and the value of the reserves and the final value to be transferred would be determined based on that information.

Director Freedman said CRRA anticipates ending this fiscal year with under \$35 million in those reserves. He said the proposed FY’14 expenditures are roughly \$2.6 million, and CRRA will draw it down further. Chairman Stein said it was his understanding that CRRA would transfer the amount of money commensurate with the value of the needed expenditures over the actuarial life of the projects.

Director MacDougald asked what is driving the 30% change on the two fiscal year budgets. Mr. Duvall explained the Ellington and Hartford landfills were housed in the Mid-Conn Project until Nov. 15, 2012. He said FY’13 only looks at a portion of the expenses in the landfill division. He said Hartford is the largest expense.

Director Painter asked why some expenses for maintenance at the Hartford Landfill are increasing. Mr. Bolduc said the Hartford post-closure costs do not start commencing until the closure occurs. He said the other landfills have been certified closed. Director Painter noted that this resolution has his support and approval.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Bingham, Director Freedman, Director Hayden, Director MacDougald, Director Nunn, Director Painter and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS			
Steve Edwards, Southwest			

RESOLUTION REGARDING WORKER’S COMPENSATION INSURANCE

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director Freedman and seconded by Director Adams.

RESOLVED: That CRRA purchase Workers Compensation/Employers Liability insurance with a statutory limit and \$1,000,000 limit for Employers Liability, for a premium of \$63,167 from Connecticut Interlocal Risk Management Agency (CIRMA) for the term 7/1/13 – 7/1/14, as discussed at this meeting.

Director Freedman said CRRA received one quote for its annual worker’s compensation and liability coverage. He said the incumbent, CIRMA, provided a quote with an increase in costs of about 10%. He said at the Finance Committee meeting he asked management to explore if the million dollar limit for liability was sufficient.

Mr. Kirk said that the Finance Committee had also expressed concern regarding the limit and why so few carriers had expressed interest. He said CRRA’s risk manager and broker, Aon Risk Services, indicated a million dollars is standard and is typically sufficient. Mr. Kirk noted there is no limit on coverage for insurance for an employee and CRRA’s coverage prohibits employees from suing CRRA. He said the employer’s liability is covered by the one million limit. He added that the one million is also covered by CRRA’s excess liability umbrella, which is for \$25 million.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, Director MacDougald, Director Nunn, Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS			
Steve Edwards, Southwest			

RESOLUTION REGARDING PURCHASE OF JET FUEL FOR THE SOUTH MEADOWS JET TURBINE FACILITY

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director Adams and seconded by Director Shanley.

RESOLVED: That the President is hereby authorized to execute a purchase order with Santa Buckley Energy, Inc. for purchase of Ultra Low Sulfur No. 1 Diesel Fuel to support operation of the South Meadows Jet Turbine Facility, substantially as presented and discussed at this meeting.

Mr. Egan said the write-up provides history on the jet turbine facility in South Meadows. He said the resolution is to authorize Mr. Kirk to issue a purchase order to purchase jet fuel for the next fiscal year. He said CRRA owns a jet turbine facility peaking unit at South Meadows. Mr. Egan said CRRA has a contract with NAES to operate and maintain the unit, and with Nextera Energy to market the power. He said both of those contracts went into effect a year ago when the contract with the former operator expired. Mr. Egan said for many years CRRA had engaged a subsidiary of Northeast Utilities to manage and sell the power at the jet turbine facility.

Mr. Egan said as part of the operation and maintenance agreement it was contemplated that NAES would purchase the jet fuel. He explained however during the procurement process it was determined that the best vendor in the State would charge NAES tax on the jet fuel at which point it would be the responsibility of CRRA and NAES to approach the Department of Revenue Services to get the tax eliminated or refunded.

Mr. Egan said he contacted the vendor directly and discussed the possibility of CRRA purchasing the fuel under the Connecticut Department of Administration Services Contract and circumventing the tax costs. He said as this was permitted, CRRA's Board authorized having CRRA purchase the jet fuel directly twelve months ago as needed over the last year utilizing a pre-established fixed price based on the market without taxes.

Mr. Egan said this resolution will allow this processes to continue. He said when the jets are called on they utilize 16,000 gallons of fuel an hour. Mr. Egan said the cost of the jet fuel is recovered in the price which CRRA receives when the JTF is called to run, but that management budgets 20 hours of operation a year at roughly \$4.00 a gallon which totals \$1.2 million in estimated costs.

Director Shanley asked how many kilowatts are generated when the jets run and if enough electricity is generated to pay for the costs of the fuel. Mr. Egan said the profit margin is minimal and the value in the revenue stream is the capacity payment CRRA receives from ISO New England.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, Director MacDougald, Director Painter and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Ryan Bingham	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest			

RESOLUTION REGARDING THE SOUTHEAST PROJECT SPECIAL COMMITTEE REPORT

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director Shanley and seconded by Vice-Chairman Barlow.

WHEREAS, Section 22a-268f of the Connecticut General Statutes requires the Connecticut Resources Recovery Authority Board of Directors to establish a special committee to study options for disposing of solid waste from Southeast Project municipalities after the expiration of the Southeast Project contracts, and

WHEREAS, the CRRA Board of Directors created this Special Committee by resolution on April 26, 2012, and

WHEREAS, the Southeast Project Special Committee began its study of future waste disposal options at its first meeting on June 7, 2012, and

WHEREAS, the Southeast Project Special Committee has prepared the required report, now therefore

BE IT RESOLVED, that the CRRA Board of Directors accepts the Report of the Southeast Project Special Committee and thanks the Special Committee for its work.

Mr. Kirk said two years prior to the end of any Project CRRA is required by statute to work with the Project towns to examine the options and opportunities for post-project disposal of waste and generation of power. He said CRRA has previously undertaken this process with the Wallingford and Bridgeport Project.

Mr. Kirk said management and the Southeast Project members on the Committee had an excellent experience reviewing the industry developments and alternative means of disposal and generation. He said there is no new technology which can replace the trash to energy infrastructure the

Southeast Towns currently utilize, not at a reasonable rate, while keeping costs low and providing environmental protection, at least not within the next eight years. Mr. Kirk said the study does examine other possibilities.

Director MacDougald asked how many times the group had met. Mr. Egan replied six to eight times in the last year.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, Director MacDougald, Director Nunn, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS			
Steve Edwards, Southwest			

MOTION TO ADD THREE RESOLUTIONS TO THE AGENDA

Chairman Stein requested a motion to add to action items to the agenda concerning; an agreement for acceptable solid waste, and a resolution authorizing the President to resolve to enter into an agreement for operation/maintenance services for the Connecticut Solid Waste System Regional Recycling Facility, and a resolution regarding services to the CRRA concerning a former Board member. The motion was made by Vice-Chairman Barlow and seconded by Director Shanley.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Edwards, Director Freedman, Director Hayden, Director MacDougald, Director Nunn, Director Painter, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest	X		

RESOLUTION REGARDING AN AGREEMENT FOR ACCEPTABLE SOLID WASTE

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director MacDougald and seconded by Director Adams.

RESOLVED: The President is authorized to enter into an agreement with four commercial hauling companies for the delivery of Acceptable Solid Waste to the Connecticut Solid Waste System, substantially as presented and discussed at this meeting.

Mr. Kirk said there are three categories of waste which fill up the Mid-Conn Plant, the Tier 1, or municipally contracted long term net cost of production waste, spot waste, and contract waste, which comes in at a higher price than spot and has some terms of conditions associated with it. He said what comes in at a negotiated price is typically less than the net cost of operations. Mr. Kirk said this is the final contract for FY'14 with CRRA's largest customer which represents four companies; All American, All Waste, Somers Sanitation, and USA Hauling. He said this agreement is for 100,000 tons, a very substantial amount of tonnage at the plant.

Mr. Kirk said this item was discussed at length at a Special Policies & Procurement Committee meeting that morning. He said the late timing is a result of the conclusion of the very significant negotiations with the haulers, which have been going on for three months.

Director Shanley asked if the haulers are required to deliver 100,000 tons. Mr. Egan replied yes. He said there are liquidated damages which would apply to any tons not delivered. Director Shanley asked if this waste is coming from communities which may also be CRRA communities. Mr. Kirk replied no, this waste is from non-CRRA communities. He said CRRA communities come in at the CRRA price.

Vice-Chairman Barlow said ironically the member towns need this additional tonnage to keep tip fees down, but at the same time are providing for non-member towns to come in at a lower rate. Mr. Kirk said it is frustrating but is clearly in the best interest of CRRA and the plant. He said management hopes that the market improves in the future.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, Director MacDougald, Director Nunn, Director Painter, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest			

RESOLUTION REGARDING A RESOLUTION AUTHORIZING THE PRESIDNET TO RESOLVE TO ENTER INTO AN AGREEMNT FOR OPERATION/MAINTANENCE SERVICES FOR THE CONNECTICUT SOLID WASTE SYSTEM REGIONAL RECYCLING FACILITY

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director Adams and seconded by Director MacDougald.

WHEREAS: CRRA’s Mid Connecticut Project entered into an Agreement with Casella Waste Systems Inc. and FCR, Inc. in August, 2005 for Operation and Maintenance Services for the Mid-Connecticut Regional Recycling Facility and;

WHEREAS: said Agreement has a minimum annual delivery commitment of 70,200 tons and failure to deliver that annual minimum subjected CRRA to significant monetary penalties and;

WHEREAS: several Mid-Connecticut contract towns opted to deliver their recyclables to other, non-CRRA service providers which will prevent CRRA from meeting the annual minimum delivery commitment during Fiscal Year 2014 and;

WHEREAS: said Agreement continues through October 1, 2018 unless CRRA, at its sole and absolute discretion terminates the Agreement after January 1, 2012 with at least six months prior written notice specifying the date of termination and;

WHEREAS: CRRA’s Board of Directors voted to authorize the President to terminate the Agreement and the President provided such written notice with a termination date of August 8, 2013 and;

WHEREAS: said Agreement provides that the Contractor be paid a lump sum in unrecovered investment monies in accordance with Contractor's Unrecovered Investment Schedule attached to the Agreement as a result of CRRA's early termination, and;

WHEREAS: The Board of Directors authorized the President to resolve CRRA's Mid Connecticut Project liability for Contractor's unrecovered investment upon the Agreement termination, using the necessary funds not to exceed \$3 million, from the Mid Connecticut Project as presented and discussed at it February 4, 2013 meeting and;

WHEREAS: CRRA management issued a Request For Proposals on May 3, 2013 for combined Operation and Maintenance and Commodity Marketing Services at the CSWS Regional Recycling Facility commencing on August 8, 2013 in addition to request for , solely Operation and Maintenance, solely Commodity Marketing Services or Leasing the facility and;

WHEREAS: CRRA received the most qualified proposal from ReCommunity/FCR, LLC of Charlotte, North Carolina now therefore;

Mr. Kirk said this resolution is to replace a contract which is expiring at the end of month for the recycling facility on Murphy Rd. in Hartford. He said this was the first facility to switch to single stream and CRRA took a risk in moving to single stream recycling and is now the gold standard for municipal recycling systems.

Mr. Kirk said a significant capital improvement was made to the CRRA facility which was financed by the operator at the time, FCR. He said FCR has become ReCommunity and in a previous decision by the Board CRRA essentially bought out the remaining time in the contract and paid off the last of CRRA's capital investment and relieved itself of the responsibility to deliver 70,200 tons per year to the facility through 2015. Mr. Kirk said this step was necessary as there was roughly \$2 million a year in penalties for under delivery which would have been inevitable given the fact that CRRA only controls about 40,000 tons annually of recyclable material.

Mr. Kirk said CRRA went out to bid and was successful in gaining significant interest in operating and marketing the facility. He said the best offer was with the incumbent, which provided an improvement over their last best offer during re-negotiations. Mr. Kirk said management believes further opportunities with recycling are likely and other options to consider may be coming to the Board in the future.

Chairman Stein asked Mr. Kirk to explain the cash flow. Mr. Kirk said CRRA sells all of its material at an average price of \$110 a ton, including fibers and containers which include several grades of plastic, aluminum and glass. He said the value is in the fiber.

Mr. Gaffey said every ton CRRA brings in which comes over the scale is valued at \$8.10 a ton. He said for every ton a contract brings in CRRA receives \$7.50. Mr. Gaffey said the fiber is at a fixed rebate price of \$18.00 a ton for old corrugated cardboard and \$12.00 a ton for old newspaper. He said the third revenue stream is for the co-mingled containers, the value of which brings \$1,400 a ton for aluminum, \$400-\$600 for plastic, and glass which is a negative. He said blended together on a

commodities revenue share which is split 50/50, it comes out to about \$100 a ton. Mr. Gaffey said the processing fee is \$62 a ton.

Director Freedman asked if there is a minimum for delivery. Mr. Gaffey replied no. He said the major change with this contract is that there is no minimum put or pay for CRRA and there is no penalty if CRRA chooses to exit, which according to this agreement requires a six month notice.

Director Shanley asked what CRRA’s net revenue is. Mr. Gaffey replied \$38 a ton. Mr. Kirk said there are also transportation costs from the transfer stations into Hartford. Mr. Gaffey said transporting recyclables costs about \$25 a ton. Director Freedman said a net of \$1.3 million is expected overall. Mr. Kirk agreed. Chairman Stein noted this does not relieve CRRA of its obligations to pay the penalty for exiting the prior agreement.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, Director MacDougald, Director Nunn, Director Painter, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest			

RESOLUTION REGARDING SERVICE TO THE CONNECTICUT RESOURCES RECOVERY AUTHORITY

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director Adams and seconded by Director MacDougald.

WHEREAS, the Connecticut Resources Recovery Authority (“CRRA”) was established in 1973 by Special Act 73-459 of the General Assembly to provide Connecticut’s cities and towns with environmentally responsible, cost-effective solid waste management services; and

WHEREAS, in 2002 CRRA was close to financial collapse due to an ill-fated deal with the Enron Corporation; and

WHEREAS, in April 2002 the General Assembly passed Public Act 02-46 to place CRRA under the jurisdiction of a new Board of Directors; and

WHEREAS, Timothy C. Griswold became one of the original members of that new CRRA Board of Directors in June 2002; and

WHEREAS, Tim Griswold has vigorously supported CRRA and its role in protecting the state's environment and has been justifiably proud of its turnaround; and

WHEREAS, Tim Griswold's term on the CRRA Board of Directors has expired, bringing to an end 11 years of hard work in service to the people of Connecticut; now

BE IT RESOLVED THAT the Connecticut Resources Recovery Authority Board of Directors extends its heartiest congratulations to Timothy C. Griswold for a job well done; and

BE IT FURTHER RESOLVED THAT the Connecticut Resources Recovery Authority Board of Directors wishes Tim Griswold success in all his future endeavors.

Mr. Kirk thanked Director Griswold for his years of dedication and service to the CRRA Board. The Board concurred and spoke highly of Director Griswold's efforts and diligence.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Edwards, Director Freedman, Director Painter, Director MacDougald, Director Nunn, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest	X		

CHAIRMAN'S REPORT

Chairman Stein said the following items will be the focus of discussion at the July Board meeting; the impact of Public Act 13-285, a study on the Future of the Authority, and the State Wide Task Force which will be examining the audit of CRRA implemented by that same Legislation. He said in addition a FOIA expert will attend the meeting to give a presentation on Executive Session Protocols.

PRESIDENT'S REPORT

Mr. Kirk said operation-wise all CRRA facilities are dealing with fuel shortages, the poor economy, and diversions. He said seasonal increases are welcome and availability and capacity factors are maintaining an improved profile versus the historical. Mr. Kirk said there was still room for improvement and in particular management is still seeing the occasional pressure part failures and boiler tube failures at levels which reduce the capacity factor in the units and have a proportional decrease on power sales. He said management is pulling back on firing rates and securing boilers as needed although it has not been a recent practice.

Mr. Kirk said year to date power generation at CSWS has improved unscheduled outage frequency and duration. He said on Monday the jets were called into service for about an hour and prices peaked at about \$600 a megawatt, or about 60 cents a kilowatt.

Mr. Kirk said the WPF continues its record breaking performance and management is very pleased with its performance as there has been about a \$3 million savings versus the final years of the Mid-Conn Project.

Mr. Kirk said tonnage information is located in the supplemental package and noted there are no significant changes over the historical averages for this reporting period.

Mr. Kirk said management continues to work with the CT DEEP in anticipation of the Legislative changes. He noted CRRA had completed its stub audit of the Mid-Conn Project and concurrent with that audit the State of Connecticut auditors also completed a substantial and in depth audit which was extremely expansive and comprehensive. Mr. Kirk said management was not informed of any outliers or significant problems. He said the audit was very time consuming for staff and management. Mr. Kirk said in addition CRRA's annual independent audit begins next Monday.

Director Shanley asked when the results from the State auditors are expected. Mr. Bolduc said perhaps in six weeks. He said the auditors did note that CRRA has not completed its annual plan of operations but recognized that is because management is awaiting comments from the CT DEEP.

RESOLUTION REGARDING FY'14 PROJECTED DAY PITNEY LEGAL EXPENDITURES

Chairman Stein requested a motion on the above referenced item. The motion to approve was made by Director Adams and seconded by Vice-Chairman Barlow.

WHEREAS, CRRA has negotiated three-year Legal Services Agreements with various law firms for the provision of legal services from July 1, 2011 through June 30, 2014; and

WHEREAS, CRRA now seeks Board authorization for projected legal expenditures during the final year of the term of said Agreements;

NOW THEREFORE, it is

RESOLVED: That the following amount be authorized for projected legal fees to be incurred during fiscal year 2014:

<u>Firm:</u>	<u>Amount:</u>
Day Pitney	45,000

Ms. Hunt said Day Pitney handles several environmental matters for CRRA; specifically they have experts in clean water discharge issues. Mr. Egan said water from the Connecticut River is used as cooling water for the turbines which generate power in the Waste to Energy facility. He said CRRA has a permit from the CT DEEP to use that water and discharge it back into the river. Mr. Egan said the permit has a five year term which expired. He said a renewal is pending Federal clarification and resolution of an issue regarding best available control technology for cooling systems.

Mr. Egan said hopefully that issue is clarified this summer and the permit will be issued. He said as part of that issuance the CT DEEP will likely require some improved control technology for reducing impingement and entrainment of aquatic organisms which are pulled into the system. Mr. Egan said that will likely involve a negotiation with CT DEEP and legal assistance is required if those negotiations take place this year as they may be lengthy, and it is important that CRRA strongly advocate for itself regarding required Best Available Control Technology to ensure that costs for upgrading the system are not unreasonable.

The motion previously made and seconded was approved by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, Director Nunn, and Director Shanley voted yes. Director MacDougald abstained.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Ryan Bingham	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald			X
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS			
Steve Edwards, Southwest			

EXECUTIVE SESSION

Chairman Stein requested a motion to enter into Executive Session to discuss pending claims and litigation.

The motion, made by Director Shanley and seconded by Director Adams was approved unanimously. Chairman Stein asked the following people join the Directors in the Executive Session:

- Tom Kirk
- Jim Bolduc
- Peter Egan
- Laurie Hunt
- Eric Womack

The Executive Session began at 11:05 a.m. and concluded at 12:01 p.m. Chairman Stein noted that no votes were taken in Executive Session.

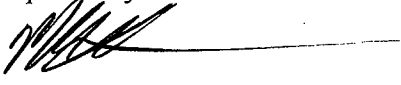
The motion previously made and seconded to go into Executive Session was approved unanimously by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Edwards, Director Freedman, Director Hayden, Director MacDougald, Director Nunn, Director Painter and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Joe MacDougald	X		
Andrew Nunn	X		
Scott Shanley	X		
Ad-Hocs			
Bob Painter, CSWS	X		
Steve Edwards, Southwest	X		

ADJOURNMENT

Chairman Stein requested a motion to adjourn the meeting. The motion to adjourn was made by Director Shanley and seconded by Director Adams and was approved unanimously.

There being no other business to discuss, the meeting adjourned at 12:01 p.m.

Respectfully Submitted

 Moira Kenney
 HR Specialist/Board Administrator

TAB 3

**RESOLUTION REGARDING THE AUTHORIZATION OF
CONSTRUCTION QUALITY ASSURANCE SERVICES TO
SUPPORT THE PHASE 2 AREA CLOSURE AND
PHOTOVOLTAIC SYSTEM PROJECT AT THE HARTFORD
LANDFILL**

RESOLVED: That the President is hereby authorized to enter into a Request for Services with Fuss & O'Neill, Inc. to perform Construction Quality Assurance (CQA) services associated with the Phase 2 Area Closure and Photovoltaic System Project, substantially as discussed and presented at this meeting.

Connecticut Resources Recovery Authority

Contract Summary for Contract entitled

Construction Quality Assurance Services CRRA Hartford Landfill Phase 2 Closure and Photovoltaic System Project

Presented to the CRRA Board on: July 18, 2013

Vendor/ Contractor(s): Fuss & O'Neill, Inc.

Effective date: Upon Execution

Contract Type/Subject matter: Request for Services (RFS), pursuant to a 3 year engineering services agreement

For construction oversight, documentation, inspection, and reporting services associated with the closure the MSW Disposal Area at the CRRA Hartford Landfill and the installation of a Solar Photovoltaic EGF.

Facility (ies) Affected: Mid-Connecticut – CRRA Hartford Landfill

Original Contract: 3 Yr Eng Services Agreement

Term: Upon completion of services, currently estimated to be approximately 12 months from the date of execution

Contract Dollar Value: \$255,000

Amendment(s): Not applicable

Term Extensions: Not applicable

Scope of Services: Fuss & O'Neill, Inc. will provide construction inspection, documentation, and quality assurance services during the construction phase of the project. In addition, they will provide a construction certification report upon completion of construction in conformance with the CTDEEP permit, and the CTDEEP approved Construction Quality Assurance and Stormwater Pollution Control Plans.

Other Pertinent Provisions: N/A

**Connecticut Resources Recovery Authority
Mid-Connecticut Project - Hartford Landfill
Construction Quality Assurance Services
Phase 2 Closure and Photovoltaic System Project**

July 18, 2013

Executive Summary

This is to request that the CRRA Board of Directors authorize the President to execute a Request for Services with Fuss & O'Neill, Inc. to provide engineering services associated with the Construction Quality Assurance Program (CQAP) for the Phase 2 Closure and Photovoltaic System Project at the Hartford Landfill.

Discussion

In July 2011, CRRA employed Fuss & O'Neill to assemble a permit modification application (including design drawings and specifications) to submit to CTDEEP requesting approval of an alternative capping system and solar electricity generating facility ("Solar EGF"). On December 28, 2011, CTDEEP issued a Modification to CRRA's Closure Plan for the Hartford Landfill which approved the installation of the alternative capping system and solar electricity generating facility. Subsequent to this Modification, CRRA's Board of Directors has approved agreements with Connecticut Light & Power ("CL&P") for the sale of zero emission renewable energy credits ("ZRECs"), and for the interconnection of a one megawatt Solar EGF, and at its May 2013 meeting, with ET&L Corporation for the construction of the final capping system and the Solar EGF.

To comply with regulatory and permit requirements, CRRA must employ an independent Construction Quality Assurance Consultant (QAC) to oversee, document, and certify the construction process of the capping system and Solar EGF.

Duties of the QAC include:

- 1) Provide written certification to CTDEEP that sedimentation and erosion controls have been installed as required by the Stormwater Pollution Control Plan.
- 2) Review and approve all submittals required to be made by the Construction Contractor.

- 3) Document all construction and QAC activities (e.g., daily field notes, photographs, weekly progress meetings, review of laboratory testing of materials, etc).
- 4) Coordinate independent testing services where applicable.
- 5) Prepare a final closure certification report upon completion of the construction activities.

In 2007 CRRA management recommended and CRRA's Board of Directors approved Fuss & O'Neill to provide construction quality assurance services for the phase one closure (45 acres) of the MSW Area of the Hartford Landfill. Now, in this final phase of closure, CRRA management recommends employing Fuss & O'Neill again to provide construction quality assurance services for the following reasons:

- 1) Fuss & O'Neill currently has a three year engineering services agreement with CRRA for landfill consulting services. This agreement was awarded through a competitive process.
- 2) Fuss & O'Neill is the designer of the project, and is therefore uniquely qualified to act as CQA Consultant.
- 3) As CQA Consultant on the first phase of closure, Fuss & O'Neill is uniquely qualified to seamlessly document the construction activities and complete the Closure Certification Report required to be submitted to CTDEEP.
- 4) Fuss & O'Neill will be utilizing the same full-time inspector used during the first phase of closure. The knowledge of the phase one capping system provided by that inspector will optimize the integration of the phase two capping system with the phase one capping system. This will reduce the risk of construction cost increases.
- 5) Fuss & O'Neill performed CQA services very capably for CRRA during the phase one closure project.

Fuss & O'Neill provided CRRA with a cost estimate for the work which is based on time and material rates contained in its current engineering services agreement. The estimate is summarized below.

Proposal Price	Estimated Total Labor Hours	Blended Hourly Rate
\$255,000	2289	\$111.40

After careful consideration and for the reasons stated previously, CRRA management believes Fuss & O'Neill is the best qualified Consultant to provide Construction Quality Assurance Services to CRRA for this important construction project.

Financial Summary

CRRA would pay Fuss & O'Neill on a time-and-materials basis not to exceed a total project cost of \$255,000.

The estimated payment schedule by CRRA fiscal year would be as follows:

Fiscal Year	Estimated Payment
2014	\$ 255,000

CRRA has sufficient funds in the Hartford Landfill Closure Reserve to pay for this work.

TAB 4

**RESOLUTION REGARDING AN AGREEMENT FOR
LANDSCAPE, MOWING, AND SNOWPLOWING SERVICES
FOR THE SHELTON LANDFILL**

RESOLVED: That the President is hereby authorized to execute an agreement with Sebbens Lawn Service to provide landscape, mowing, and snow plowing services at the Shelton Landfill, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority
Contract Summary for Contract
Entitled**

Shelton Landfill – Landscape, Mowing, and Snowplowing Services Agreement

Presented to the CRRA Board on: July 18, 2013

Vendor/ Contractor(s): Sebbens Lawn Service

Effective date: Upon Execution

Contract Type/Subject matter: Public Bid/Maintenance Services

Facility (ies) Affected: Shelton Landfill

Original Contract: None (this is initial contract)

Term: Upon Execution to June 30, 2015

Contract Dollar Value: \$130,300

Amendment(s): Not Applicable

Term Extensions: Not Applicable

Scope of Services: Bi-Weekly mowing of entrance area, monthly mowing of paths to gas wells, monthly mowing of metal hydroxide area, annual trimming and pruning, annual mowing and vegetative control of entire landfill, and snow plowing services as needed.

Other Pertinent Provisions: None

**Connecticut Resources Recovery Authority
Shelton Landfill
Landscape, Mowing, and Snowplowing Services
Agreement**

July 18, 2013

Executive Summary

CRRA is responsible for the post closure care, monitoring, and maintenance of its Shelton Landfill pursuant to CTDEEP Stewardship Permit DEP/HWM/CS-126-005, issued September 16, 2009. An important aspect of the care and maintenance of the site involves controlling vegetation to protect the integrity of the final cover systems and to provide all season access to environmental control systems.

This is to request approval of the CRRA Board of Directors for the President to enter into an agreement with Sebbens Lawn Service (“Sebbens”) to provide landscape, mowing, and snowplowing services for the Shelton Landfill through June 30, 2015.

Discussion

At its regular meeting in May, 2012, CRRA’s Board of Directors approved the award of a three year Landscape, Mowing, and Snowplowing Agreement for the Shelton Landfill to Niro Landscape Contractors, Inc. The award was made pursuant to a public bidding process and an evaluation of bids received. A copy of the Board Memo detailing the solicitation and analysis of bids is attached hereto as Attachment 1.

On July 6, 2013, CRRA received a letter from Niro Landscape Contractors, Inc. (“Niro”) stating Niro planned to “cease operations” as of August 1, 2013.

Upon receiving this notice, CRRA management contacted the second low bidder (and only other bidder) for the work, Sebbens, who confirmed they would be willing to honor the pricing that was provided in their 2012 bid. Sebbens is well known to CRRA management, having successfully performed mowing work at the Ellington and Wallingford landfills under previous three year mowing services agreements. During those contracts, Sebbens completed all work in a timely manner and their quality of work was excellent.

Vegetation control and snowplowing is extremely important for the Shelton landfill in order to maintain access to the environmental control systems (landfill gas and leachate) and satisfy permit requirements to monitor and maintain those systems. Annual mowing

of the entire MSW landfill area is also required to perform annual surface emissions monitoring, which is also required by permit. Therefore, CRRA management recommends award of the Landscape, Mowing, and Snowplowing Agreement to Sebbens for the remainder of the three year term: through June 30, 2015.

The agreement allows CRRA to terminate the contract without cause by giving the contractor 10 days written notice.

Financial Summary

The table below lists the annual cost breakdown for the agreement.

Fiscal Year	Bid Price
FY 2014	\$64,875
FY 2015	\$65,425
2 YEAR TOTAL	\$130,300

This activity was contemplated when the FY 2014 budget was developed. It is also contemplated in the 30-year post closure cost estimate. There are adequate funds in the Shelton Landfill Post-Closure Reserve to fund this activity.

Attachment 1

Memo Associated with Award of Shelton Landfill Mowing
Contract

May 31, 2012 CRRA Board Meeting

**RESOLUTION REGARDING A THREE YEAR AGREEMENT
FOR LANDSCAPE, MOWING, AND SNOWPLOWING
SERVICES FOR THE SHELTON LANDFILL**

RESOLVED: That the President is hereby authorized to execute an agreement with Niro Landscape Contractors, Inc. to provide landscape, mowing, and snow plowing services at the Shelton Landfill, substantially as presented and discussed at this meeting.

**Connecticut Resources Recovery Authority
Contract Summary for Contract
Entitled**

**Shelton Landfill – 3 Year Landscape, Mowing, and Snowplowing Services
Agreement**

Presented to the CRRA Board on:	May 31, 2012
Vendor/ Contractor(s):	Niro Landscape Contractors, Inc.
Effective date:	July 1, 2012
Contract Type/Subject matter:	Public Bid/Maintenance Services
Facility (ies) Affected:	Shelton Landfill
Original Contract:	None (this is initial contract)
Term:	July 1, 2012 to June 30, 2015
Contract Dollar Value:	\$164,866
Amendment(s):	Not Applicable
Term Extensions:	Not Applicable
Scope of Services:	Bi-Weekly mowing of entrance area, monthly mowing of paths to gas wells, monthly mowing of metal hydroxide area, annual trimming and pruning, annual mowing and vegetative control of entire landfill, and snow plowing services as needed.
Other Pertinent Provisions:	None

Connecticut Resources Recovery Authority Mid-Connecticut Project - Shelton Landfill Three Year Landscape, Mowing, and Snowplowing Services Agreement

May 31, 2012

Executive Summary

CRRA is responsible for the post closure care, monitoring, and maintenance of its Shelton Landfill pursuant to CTDEEP Stewardship Permit DEP/HWM/CS-126-005, issued September 16, 2009. An important aspect of the care and maintenance of the site involves controlling vegetation to protect the integrity of the final cover systems and to provide all season access to environmental control systems.

This is to request approval of the CRRA Board of Directors for the President to enter into an agreement with Niro Landscape Contractors, Inc. ("Niro") to provide landscape, mowing, and snowplowing services for the Shelton Landfill.

Discussion

The Shelton Landfill, located at 866 River Road in Shelton Connecticut was operated as a municipal solid waste landfill from the 1960's into the 1980's. CRRA purchased the landfill in 1983 and began deposition of ash residue from its Bridgeport waste to energy facility in 1988. Residue disposal continued at the site until 1998 and CRRA completed capping of the disposal areas in 1999. The Connecticut Department of Environmental Protection certified the site closed in April 2001. As the permittee of the site, CRRA is responsible for post-closure care, monitoring and maintenance of the site for 30 years from that date.

Each of the capping systems at the landfill includes a low permeability soil or synthetic layer to minimize stormwater infiltration into the waste materials. A layer of topsoil and vegetation is in place to prevent soil erosion and protect the low permeability layers of the caps. The vegetated surface must be trimmed annually to prevent deep rooted vegetation from penetrating the low permeability layers while ensuring dense, shallow rooted vegetation is maintained in a healthy condition.

An active landfill gas collection system controls landfill gas at the site at all times. The system consists of a landfill gas flare, landfill gas blowers, and landfill gas collection piping and wells. Landfill gas is vacuumed out of the landfill through a network of over 100 landfill gas collection wells and the gas is combusted in an enclosed flare. Proper

operation of the landfill gas collection and control system requires weekly tuning of the gas collection wells.

Each of the two lined ash areas utilize active leachate collection and control systems with control vaults that are remotely located adjacent to each area. Access to these vaults must be maintained to allow for proper inspection and maintenance of system components.

The Scope of Work of the agreement includes:

- 1) Bi-Weekly mowing of all lawn areas in front of the site and around the site entrance.
- 2) Monthly mowing of the metal hydroxide disposal area.
- 3) Annual mowing of two lined ash areas and the historic landfill.
- 4) Annual trimming and pruning of landscape plantings near the site entrance.
- 5) Annual trimming of vegetation within drainage system swales and around the enclosed landfill gas flare station.
- 6) Monthly mowing of paths to the landfill gas collection wells to allow for required weekly well field monitoring and adjustment.
- 7) Snowplowing and sanding as needed to ensure access to the gas collection and control system and the leachate collection and control system.

The Bid Notice was advertised in the following publications on Sunday, March 18, 2012, or the next publication date thereafter.

Connecticut Post
Hartford Courant
Journal Inquirer
Middletown Press
New Haven Register
New London Day
Waterbury Republican-American
LaVoz Hispania de Connecticut
Northeast Minority News

On Monday March 19, 2012, the complete request for bid documents were posted to the CRRA website. This request for bids was also posted on the State Contracting Portal at the Connecticut Department of Administrative Services website, starting March 19, 2012.

On April 5, 2012, four persons representing four different companies attended the mandatory pre-bid meeting at the Shelton Landfill.

A total of two sealed bids were received until 3:00 pm on April 26, 2012. At 3:34 pm that day the bids were opened. The bidders and their associated bid prices are presented in the table below.

BIDDER	BID PRICE
Niro Landscape Contractors, Inc.	\$164,866
Sebbens' Lawn Service	\$194,625

The detailed review of the bids was performed. Each of these bids was found to be administratively complete.

The low bidder, Niro, held a contract with CRRA for landscape and mowing services at the Hartford Landfill from 2006 through 2009. During that contract, Niro was found to be capable and responsible, and all work was performed in accordance with the contract requirements. Therefore, after careful review of the bid submitted by the low bidder, Niro, CRRA environmental staff recommend award of the bid to Niro.

Financial Summary

The table below lists the annual cost breakdown for the agreement.

Fiscal Year	Bid Price
FY 2013	\$53,350
FY 2014	\$54,945
FY 2015	\$56,571
3 YEAR TOTAL	\$164,866

This activity was contemplated when the FY 2013 budget was developed. It is also contemplated in the 30-year post closure cost estimate. There are adequate funds in the Shelton Landfill Closure Reserve to fund this activity.

TAB 5

RESOLUTION REGARDING NEW CHIEF FINANCIAL OFFICER EMPLOYMENT
AGREEMENT

RESOLVED: That the Board hereby approves the appointment by the Chairman of the CFO candidate recommended by the Finance Committee, subject to execution of an employment agreement as set forth below; and

FURTHER RESOLVED: That the President is hereby authorized to execute an employment agreement with the said recommended candidate substantially as presented and discussed at this meeting.

TAB 6

RESOLUTION REGARDING APPOINTMENT OF A NEW CHIEF FINANCIAL
OFFICER

RESOLVED: That the Board hereby approves the appointment by the Chairman of the CFO candidate recommended by the Finance Committee, subject to execution of an employment agreement as set forth below; and

FURTHER RESOLVED: That the President is hereby authorized to execute an employment agreement with the said recommended candidate substantially as presented and discussed at this meeting.